

7 Fukuoka Declaration

The 5th Asian-Pacific City Summit was held in Fukuoka City during the period August 30-31, 2002, co-organized by the United Nations Human Settlements Programme (UN-Habitat). With the admission of Vladivostok, the Russian Federation, leaders of 24 cities from 12 countries joined here in Fukuoka.

At present, almost half of the world's population lives in urban areas. The ratio is predicted to reach 60% in the next two decades. The 21st century is undoubtedly the "Era of Cities." A city government is positioned closest to people living in communities. It responds to citizens' needs by working directly with them to bring about solutions to various urban issues in such fields as environment, transportation and water resources. While its role and responsibility have become remarkably significant, the city administration needs to have clear focus on the increasingly enhanced awareness of the public, as well as their demand for more effective and efficient financial resource allocation.

Under the general theme, "New Approach to City Planning for the 21st Century ~from "Governing" to "Good Governance"~, we, at the Summit, discussed better governance as our common agenda, shared our approaches for ensuring good city management in collaboration with citizens. The possibility of inter-city cooperation was also a major issue of our deliberations.

In consequence, we have the common recognition that, in the city management, it has become increasingly important to accurately grasp citizens' needs, promote the customer-based and result-oriented administration and establish a new public management system in which a government can share information with citizens so as to better ensure citizens involvement in the decision making process.

Furthermore, at the 4th Asian-Pacific City Summit held in Busan, Korea in 2000, it was proposed to establish a new organization to develop the tourist industry in the Asian Pacific region. We had further discussions on this subject and reached an agreement to its foundation.

At the closing of the 5th Asian-Pacific City Summit, we hereby adopt the following "Fukuoka Declaration", for the sake of promoting joint efforts for continued development of Asian Pacific cities:

1. In order to further promote good governance, we are determined to reflect a number of advanced approaches shared at this Summit meeting on our own city management and to continue to have similar opportunities to learn experience and expertise from each other, with the cooperation of the United Nations, UN-Habitat, and other relevant organizations. We also encourage the utilization of Information Technology in sharing our approaches.
2. We have established the Tourism Promotion Organization for Asian-Pacific Cities (TPO), aiming at the regional development of tourism and economy as a whole in the Asian Pacific cities. We will work together to enrich and promote the function of TPO.
3. We will hold the 5th Working Level Conference in Kumamoto City, Japan in 2003 and the 6th Mayors Conference in Bangkok, Thailand in 2004.

August 31, 2002
Fukuoka City, Japan

8 Covenant of the Asian-Pacific City Summit

Chapter I General Provisions

Article 1. (Appellation)

The name of the organization shall be the "Asian-Pacific City Summit" (hereinafter referred to as the "City Summit").

Article 2. (Objective)

The objective of the City Summit is to provide an opportunity for leaders of major cities in the Asian Pacific region to promote inter-city cooperation and networking in solving urban issues, thus contributing to further development of the region and enduring world peace.

Article 3. (Activities)

In order to achieve the objectives stated in Article 2, the City Summit shall:

- (1) convene the Mayors Conference.
- (2) convene the Working-Level Conference.
- (3) organize other necessary activities.

Chapter II Member Cities

Article 4. (Member Cities)

Member cities of the City Summit are as listed on the appendix.

Article 5. (Representation)

Each member city shall, in principle, be represented by its mayor or by a person who holds the position equivalent to mayoralty.

Article 6. (Admission)

1. Any city that intends to become a member city of the City Summit, shall submit a written application to the Secretariat.
2. The Secretariat shall put the submitted application on the agenda of the first Mayors Conference, to be held following its submission.
3. Membership shall take effect on the day of approval by the Mayors Conference.

Article 7. (Withdrawal)

1. A member city may withdraw from the City Summit by transmitting a written application for withdrawal to the Secretariat.
2. Withdrawal by a member city shall take effect 30 days after the receipt of application by the Secretariat as stated under the previous clause.

3. Even after withdrawal, a member city shall faithfully perform its obligations born before the withdrawal under this Covenant.

Chapter III Mayors Conferences

Article 8. (Mayors Conferences)

1. A Mayors Conference shall, in principle, be held every two years.
2. A Mayors Conference shall be convened by the representatives of the city where the conference is to be held (hereinafter referred to as a “host city”).

Article 9. (Composition)

1. A Mayors Conference shall consist of representatives of member cities.
2. A Mayors Conference shall be attended by the representative of a member city. However, if the representative is unable to attend the conference in person, the representative may delegate authority to another person who shall attend the conference.
3. A non-member city may send a representative to the Mayors Conference as an observer, with recommendation of a member city.

Article 10. (Functions)

A Mayors Conference shall perform the following functions.

- (1) to amend and revoke the Covenant of the City Summit
- (2) to approve new membership
- (3) to determine host cities of the next Mayors Conference and the Working-Level Conference.
- (4) to decide other important matters relating to the administration of the City Summit.

Article 11. (Chairperson)

A Mayors Conference shall, in principle, be chaired by the representative of the host city.

Article 12. (Quorum and Voting)

1. The quorum at a Mayors Conference shall be one half of the member cities.
2. All the matters shall, in principle, be decided by a majority of the member cities which are present.

Article 13. (Defrayal of costs)

1. The host city shall defray the costs incurred in hosting the conference.
2. The participating member cities shall bear the costs relating to their participation including travel costs and accommodation costs. However the host city may defray the part of the costs within its discretion.

Article 14. (Determination of the host city)

1. A member city which wishes to host a Mayors Conference shall submit an application to the Secretariat.

2. The Secretariat shall put the application on the agenda of the first Mayors Conference, to be held following its submission.

Chapter IV Working-Level Conferences

Article 15. (Working-Level Conferences)

1. A Working-Level Conference shall, in principle, be held every two years.
2. A Working-Level Conference shall be convened by the representative of the host city.

Article 16.(Composition)

1. A Working-Level Conference shall consist of Working-Level officers of member cities.
2. A non-member city may send a representative to the Working-Level Conference as an observer, with recommendation of a member city.

Article 17.(Functions)

1. A Working-Level Conference shall hold consultations to realize the matters approved in the Mayors Conference.
2. The results of a Working-Level Conference shall, in principle, be reported to the Mayors Conference by the host city of the Working-Level Conference.

Article 18. (Chairperson)

A Working-Level Conference shall, in principle, be chaired by a person appointed by the host city.

Article 19. (Defrayal of costs)

To the costs related to a Working-Level Conference, Article 13 shall apply *multatis mutandis*.

Article 20. (Determination of the host city)

To the determination of a host city of a Working-Level Conference, Article 14 shall apply *multatis mutandis*.

Chapter V Secretariat

Article 21. (Secretariat)

1. The Secretariat of the City Summit shall be located in Fukuoka City, Japan.
2. The necessary costs for the administration of the Secretariat shall be defrayed by Fukuoka City.
3. The Secretariat shall have the following duties.
 - (1) Liaison and coordination among member cities
 - (2) Liaison, coordination and support in connection with administrative work related to the Mayors Conference, Working-Level Conference and City Summit.
 - (3) Keeping custody and submitting minutes of meetings and other information relating to the administration of the City Summit.

- (4) Research and study relating to the administration of the City Summit in general
- (5) Other items in connection with the administration of the City Summit.
4. Other necessary items related to the administration of the Secretariat shall be provided separately by Fukuoka City.

Chapter VI Supplementary provisions

Article 22. (Entry into force)

The present Covenant shall enter into force on August 31,2002.

(Appendix)

List of Member Cities

Auckland, New Zealand
Bangkok, Kingdom of Thailand
Brisbane, Australia
Busan Metropolitan City, Republic of Korea
Dalian, People's Republic of China
Fukuoka, Japan
Guangzhou, People's Republic of China
Ho Chi Minh City, Socialist Republic of Viet Nam
Hong Kong Special Administrative Region, People's Republic of China
Honolulu, United States of America
Ipoh, Malaysia
Jakarta, Republic of Indonesia
Kagoshima, Japan
Kitakyushu, Japan
Kuala Lumpur, Malaysia
Kumamoto, Japan
Manila, Republic of the Philippines
Miyazaki, Japan
Nagasaki, Japan
Naha, Japan
Oita, Japan
Saga, Japan
Shanghai, People's Republic of China
Singapore
Urumqi, People's Republic of China
Vladivostok, Russian Federation

9 Tourism Promotion Organization for Asian-Pacific Cities

(1) The Establishment Plan

I Background

- 1) The establishment of an organization with a goal of promoting tourism among its member cities through exchange and cooperation was first proposed at the Fourth Asian Pacific Cities Summit held in Busan City in May 2000.

- 2) Idea Behind The Proposal
 - Tourism was drawing attention as one of the leading industries in the twenty first century.
 - The Summit recognized the need for inter-city cooperation in creating an international organization intended for Asia Pacific tourism.
 - Tourism industry is a type of industry that can thrive under interdependent and reciprocal administrative policies in both city and national level.

- 3) At the Forth Working Level Conference held in Busan City in September 2001, representatives of the member cities in charge of tourism discussed the TPO Establishment plan. They concluded that the initial proposal be revised with the feedback from that discussion and submitted at the Fifth Asian Pacific City Summit to be held in Fukuoka City in August, 2002.

II TPO Establishment Plan

1 Name

TPO: Tourism Promotion Organization for Asian-Pacific Cities

2 Objectives

To help cities and organizations in the Asia Pacific Region to jointly promote tourism and facilitate networking among cities for tourism promotion.

III Membership

1) Cities

Member cities of the Asian Pacific City Summit.

Cities in the Asia Pacific Region wishing to become a member and approved by the General Assembly of TPO.

- 2) Private sector
Tourism related business entities including tourism associations, hotels, shipping companies, airlines, travel agencies wishing to become a member and approved by the General Assembly.
- 3) Other organizations wishing to become a member and approved by the General Assembly.

IV Organization

- 1) The General Assembly shall consist of all members and shall function as the supreme decision making body.
Please see the attached Statutes for the decision-making and conference operation procedures.
- 2) The Executive Committee shall decide on matters regarding the functions, operation and administration of TPO within the boundaries of resolutions by the General Assembly.
Please refer to the attached Statutes.
- 3) The member city of the President shall provide the Secretariat.

V Major Functions

- 1) Programs for exchange of information and opinions between the member cities
-establishment of an interactive website for sharing information about culture and tourism products.
- 2) Joint projects for marketing and development of new tourism products.
- 3) Development of human resource in tourism
- 4) Exchange of tourism related publications produced by the member cities
- 5) Survey and research on tourism such as trend analysis and statistics compilation
- 6) Activities as appropriate to fulfill its objectives.

VI Future activities and schedule

2002:

- 1) Preparation for the establishment of TPO website
- 2) Exchange of tourism information between the members
- 3) Recruitment of new members

2003

- 1) General Assembly will be held in Busan Metropolitan City

(2) Statutes of the Tourism Promotion Organization for Asian-Pacific Cities

Article 1: Name

The Organization shall be named "Tourism Promotion Organization for Asian-Pacific Cities," hereafter referred to as the Organization.

Article 2: Objective

The Organization aims to build partnerships between cities and organizations in the Asia Pacific Region that encourage its members to work together in promoting tourism in the region.

Article 3: Activities

In pursuit of this objective, the Organization shall conduct:

- (1) Activities for information and opinion exchange among the member cities
- (2) Joint projects to market and develop new tourism products.
- (3) Activities to develop human resources in tourism
- (4) Activities as necessary to achieve the Organization's objective.

Article 4: Membership

1 The members of the Organization shall comprise of the following categories

- 1) Cities: Eligible cities are as follows.
 - a) Member cities of the Asian Pacific Cities Summit
 - b) Cities in the Asia Pacific Region not described in (a) wishing to become a member
- 2) Private sector

Tourism related businesses including tourism associations, hotels, airlines, and travel agencies in the Asian Pacific Region wishing to become a member

- 3) In addition to those described in (2), organizations wishing to become a member

2 Those described in the Article 4 except for the cities in (a) shall be approved by the General Assembly.

3 Members shall recognize and faithfully fulfill their obligations specified in these Statutes for the advancement of the Organization.

Article 5: Admission

1 Those wishing to become a member shall address a written application to the Secretary General.

2 Upon receiving the application as provided above, the Secretary General shall refer it to the intermediate General Assembly.

3 Membership shall be valid from the day of approval by the General Assembly.

Article 6: Withdrawal

1 Members will be able to withdraw provided a notice has been submitted in writing to the Secretary General.

- 2 Withdrawal will become effective 30 days from the day of the Secretary General's receiving the notice provided as above.
- 3 The former members shall continue to faithfully fulfill their obligations provided in these Statutes prior to and after their withdrawal.

Article 7: Composition

The Organization shall compose of

- (1) General Assembly
- (2) Executive Committee
- (3) Secretariat

Article 8: President and Vice President

- 1 The Organization shall have President and Vice President who shall be nominated and approved by the city members at the General Assembly.
- 2 The President shall oversee the operation of the Organization and represent it within the boundaries of resolutions adopted by the General Assembly and the Executive Committee.
- 3 The Vice President shall assist the President and shall act as deputy for the President in the event of his/her unavailability due to accident or in his/her absence.
- 4 The term of office for the President and Vice President shall be two years.
Both are eligible for re-election.

Article 9: General Assembly

- 1 The General Assembly shall consist of all members of the Organization and decide on:
 - (1) the Organization's guiding principles and action plans.
 - (2) amendments and abolition to the Statutes.
 - (3) others regarding functions, operation and administration of the Organization.
- 2 The General Assembly shall be convened by the President and shall be chaired by the host member city.
- 3 The General Assembly shall take decisions by a simple majority of the members present and voting. In case of a tie, the Chairperson shall have the final vote.
- 4 Notwithstanding the provision in the Clause 2 of the Article 9, the President will be able to send a written request to the members to vote in writing and replace the voting at the General Assembly by taking decisions with a simple majority of such votes.
The President shall report the result to the immediate General Assembly.
- 5 The General Assembly shall, in general, be convened once a year in one of the member cities. In the year of the Asian Pacific City Summit, however, the General Assembly may be convened simultaneously in the host city of the Summit.

Article 10: Executive Committee

- 1 Each member specified below shall appoint one person in charge of tourism as a member of the Executive Committee. The Committee shall decide on matters regarding the functions, operation and administration of the Organization within the boundaries of resolutions adopted by the General Assembly.
 - (1) One city member per one country agreed to by that country's city members
 - (2) Private sector members elected by the General Assembly
- 2 The Executive Committee shall have Chairperson to be appointed by the city member of the President and Vice Chairperson to be appointed by the Chairperson.
- 3 The Chairperson shall convene and chair the Committee when necessary.
- 4 The Committee's term of office is two years. The members of the Committee are eligible for reappointment.
- 5 The Clause 3 and 4 of the Article 9 shall apply to the Executive Committee.

Article 11: Secretariat

- 1 The Secretariat shall be set up in the member city of the President and be responsible for general affairs of the Organization.
- 2 The Secretariat shall have Secretary General and other staff.

Article 12 : Expenses

The operating expenses of the Organization shall be divided into the following categories and borne by those specified in each category.

- (1) The expenses for the General Assembly shall be borne by the city member and private sector members of the host city.
- (2) The expenses for the Executive Committee shall be borne by the city member of the host city.
- (3) Travel and accommodation expenses for members participating in the General Assembly and the Executive Committee shall be borne by each participant.
- (4) The expenses for the Secretariat shall be borne by the city member of the President.
- (5) The expenses for projects to be undertaken by the Organization shall be borne by the members participating in those projects.

Article 13: Delegation

In addition to exercising other functions specified in these Statutes, the President shall decide on matters as appropriate regarding the functions, operation and administration of the Organization.

Addendum

The Statutes will take effect from August 31, 2002.

10 References

(1) Past Results

Asian-Pacific City Summit (Mayors Conferences)

	DATE	THEME	SUBSESSION THEMES	PARTICIPANTS
First Summit Fukuoka	22-25 Sep. 1994	Harmony between Urban Development and Human Living Environment in the Asian-Pacific Era	“City and Transportation” “City and Housing” “City and Environment/Public Health”	21 cities from 11 countries and regions
Second Summit Guangzhou	27Sep. -01Oct. 1996	Urban Development in the 21st Century	“Future Urban Planning and Construction” “Modern Urban Environmental Protection” “Urban Modernization and Traditional Culture”	20 cities from 11 countries and regions
Third Summit Fukuoka	11-13 Jul. 1998	Future Prospects Networking between Cities	“Future Direction of Education for the Next Generation” “Establishment of Health and Medical Systems” “Waterworks and Sewer Systems in the Cities”	23 cities from 12 countries and regions
Fourth Summit Busan	13-15 Jul. 2000	Economic Development of Asian-Pacific Cities in the New Millennium	“Enhancing Inter-city Exchanges and Trade” “Measures to Grow Tourism Industry”	22 cities from 11 countries
Fifth Summit Fukuoka	30Aug. -1Sep. 2002	New Approach to City Planning for the 21st Century ~from “Governing” to “Good Governance”~	“City Planning with Citizen Involvement” “Customer-Based & Results-Oriented Governmental Reform” “e-Governance~IT & City Planning~” “Collaboration among Industry, Academia and Local Government”	24 cities from 12 countries

Sixth Summit (2004) Bangkok (Thailand)

Working Level Conferences

	DATE	THEME	PARTICIPANTS
First Working Level Conference Fukuoka	26-27 Oct.1995	“Management of Transportation in Cities of the Asia Pacific Region” (Transportation Operation Policy and Traffic Control)	20 cities from 10 countries and regions
Second Working Level Conference Fukuoka	26-28 Nov.1997	“Waste Treatment and Disposal-Striving for a Sustainable Growth Environment”	18 cities from 9 countries
Third Working Level Conference Fukuoka	30Nov. -02Dec.1999	“Supply of Safe, Clean Water to the City”	18 cities from 10 countries and regions
Fourth Working Level Conference Busan	6-8 Sep.2001	“Measures to enhance inter-city exchanges in tourism in Asian-Pacific”	17 cities from 7 countries

Fifth Working Level Conference (2003) Kumamoto